Fulfilment of obligations upon arrival in Italy

Within eight days from the candidates’ arrival in Italy with a type D “national” visa for STUDY (University matriculation), they must forward a request for a permit of stay for STUDY (University) to the competent Immigration Office (Questura) of the city in which they intend to live.

The application can either be submitted at the Post Office or University help desk if one is present, using the specific kit available in the above offices. When submitting the application for a permit of stay, the foreigner will be identified and must pay the relative expenses.

Upon submitting the application and the supporting documentation at the Post Office, the foreign student will receive a communication notifying them of the date on which they will be called to attend the designated offices of the Questura and be finger-printed, and that they must bring photographs with them.

If the application needs to be integrated with additional documentation, the student will be notified accordingly by text message or registered letter.

When drafting their application for a permit of stay, foreigners can take advantage of the free, expert support services offered by the charitable institutions (Patronati) and Municipalities which have activated such services.

The Post Office will issue a receipt confirming that the candidate has submitted an application for a permit of stay and this will have the same value as the receipt for the submission of applications issued by the Questura, which also constitutes proof of the fact that the applicant is lawfully present in Italy. The Post Office operator also issues a letter containing all the information relative to the appointment fixed at the competent Questura; this will indicate the date, time and place at which the candidate must appear for the purpose of participating in the subsequent activities performed to investigate the application.

Information about the procedure can be obtained from:

• the website www.poliziadistato.it, where users can check the status of their application at the competent Questura;

• the website www.portaleimmigrazione.it, which provides general information about the procedures and the addresses of the Municipalities, authorised charitable institutions and the Post Offices authorised to accept applications for permits of stay. Here, users can also log in to a reserved area to check the status of their application by entering the user Id and password specified on the receipt;

• the toll-free phone number 803.160, for the addresses of the authorised Post Offices.

Students who enter Italy with a short stay visa (Uniform Schengen Visa –USV) fulfil the prescribed procedures for staying in Italy pursuant to Italian Law no. 68 of 28/5/2007 in line with the methods established by the circular issued by the Interior Ministry on 26.07.2007, specifying the “Methods for the submission of a Declaration of Presence by foreigners for short stays”.